

# **St Peter's Eaton Sq C of E Primary school**

**Teachers' Pay Policy 2019/20** LDBS Model Pay Policy VA

# St Peter's Eaton Sq C of E Primary school

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## SUGGESTED COVERING LETTER FOR STAFF

*Dear Colleagues*

### **2019-2020 School Teachers' Pay Policy**

*Please find attached the draft of NAME OF SCHOOL Schoolteachers' Pay Policy for the 2019-2020 academic year.*

*The only change compared to last year's policy is that the rates of pay incorporate a 2.75% pay rise award on all Pay Scales and Allowances.*

*As was the case last year as a maintained school we cannot award an automatic percentage pay rise but Paragraph 7.5 of the policy sets out how classroom teachers who are not able to move up an increment can access the percentage pay rise and how those classroom teachers failing to move up an increment can still access the pay rise if a minimum level of performance is achieved.*

*If you or your union has any comments please send them to me in writing by DATE.*

*Best wishes*

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### 1. INTRODUCTION

1.1 This policy sets out the framework of The Governing Body of St Peter's Eaton Sq C of E primary school for making decisions on teachers' pay. It has been developed in consultation with staff and unions and updated to take into account the latest **Ofsted School Inspection Handbook** and the School Teachers' Pay and Conditions Document 2018 ("**STPCD 2019**") issued on 20 September 2019.

1.2 In this policy "School Leader" means a person employed on the Leadership Pay Range and does not include School Business Manager or Bursar.

1.3 In preparing this policy we have considered the extracts from Ofsted documentation at <https://www.gov.uk/government/publications/school-inspection-handbook>.

1.4 We will have regard to the Guidance attached to **STPCD 2019**.

1.5 As we are a maintained school, this policy is subordinate to **STPCD 2019**.

1.6 In this policy the appropriate pay ranges for the School are listed in **Appendix 1** under the column for Inner London

In this policy the appropriate pay ranges for our Schools are listed in **Appendix 1** as follows:

### 2. OUR OVERRIDING PURPOSE

2.1 Our aim is for all teaching in all lessons by all teachers to be good or outstanding to ensure the best possible education for all our pupils. This policy supports that aim by:

- (a) supporting the recruitment and retention of a high quality teacher workforce;
- (b) recognising and rewarding teachers appropriately for their contribution to the School; and
- (c) ensuring that decisions on pay are managed in a fair, just and transparent way focusing on the central importance of high quality teaching and learning, improving standards and making a positive impact on pupil progress and outcomes.

2.2 This policy refers to the **Teachers' Standards**. The Standards can be accessed at <https://www.gov.uk/government/publications/teachers-standards>

### 3. DELEGATION OF POWERS FOR PAY DECISIONS

3.1 Decisions relating to pay awards shall be made in accordance with the chart below.

<i>Role</i>	<i>Recommender</i>	<i>Decision Maker/ Reviewer</i>	<i>Appeal</i>
Headteacher	Leadership Appraisal Group	Leadership Appraisal Group	Pay Appeal Panel
Other Leadership Team Members	Headteacher	Leadership Appraisal Group	Pay Appeal Panel

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Upper Pay Range (including decision to join Upper Pay Range)	School Leader	Headteacher	Pay Appeal Panel
Leading Practitioners	School Leader	Headteacher	Pay Appeal Panel
TLR Holders	School Leader	Headteacher	Pay Appeal Panel
Other teaching staff	School Leader or a TLR Holder	Headteacher	Pay Appeal Panel

- 3.2 The Headteacher may choose to involve members of the School's Leadership team in assessing evidence before making a decision or recommendation.
- 3.3 The Leadership Appraisal Group shall comprise three non-staff governors.
- 3.4 The Leadership Appraisal Group shall be supported by an External Adviser in relation to the setting of the Headteacher's objectives and appraising performance against those objectives, the Teachers' Standards and their job description. The Leadership Appraisal Group shall receive a report from the Headteacher on the objectives and appraisal of the other members of staff on the Leadership Pay Range.
- 3.5 The Leadership Appraisal Group shall report to the Governing Body (excluding staff governors and as a confidential item) the objectives set for the Headteacher for the coming year, the numbers of staff on the Leadership Pay Range who were appraised during the appraisal cycle, the number of such staff who were given an incremental pay rise, the total cost (including on costs) of the Leadership Pay Range for the Academic Year ended and the total anticipated cost for the current academic year on the basis of the pay rises approved.
- 3.6 The Pay Appeal Panel shall compromise three non-staff governors not previously involved in the matter.
- 3.7 If you are dissatisfied with a pay decision under this policy you may request a review by the decision maker which will involve a personal hearing held within 10 working days of the original decision and at which you may be accompanied by a Permitted Companion. Any hearing above shall follow the agenda at **Appendix 2.1**.
- 3.8 If you are dissatisfied with the pay decision after the review you may appeal within 5 working days of the review decision, in accordance with 3.1 above. An appeal hearing will be heard within 15 working days of the appeal. You may be accompanied by a Permitted Companion. The appeal decision is final. Any hearing above shall follow the agenda at **Appendix 2.2**.

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### 4. LEADERSHIP PAY RANGE

- 4.1 The Leadership Pay Range is set out in **Appendix 1**. Headteachers shall be on a seven point pay band within that Range and other School Leaders shall be on a five point pay band within that Range.
- 4.2 Neither a new post on the Leadership Pay Range nor any vacant post on the Leadership Pay Range will be advertised without prior approval of the Governing Body who shall set the appropriate range for the relevant role by reference to **STPCD 2019**. These arrangements differ from those in place in previous years.
- 4.3 There is no right of appeal against the salary level to which a person is appointed.
- 4.4 Progression on the Leadership Pay Range will follow **Paragraph 11 STPCD 2019** and related guidance or advice which requires that there will be no progression unless there has been sustained high quality of performance judged against:
- (a) performance objectives;
  - (b) specific job descriptions; and
  - (c) the Teachers' Standards.
- 4.5 Under no circumstances may more than two points progression on the Leadership Pay Range be awarded in any one year and it is envisaged that an award of two points will be exceptional and will require detailed justification.
- 4.6 No points' progression will be awarded to any School Leader if during the appraisal period or before the pay review the School has been assessed by Ofsted as inadequate or requiring improvement.
- 4.7
- (a) School Leaders who are on L1 or Headteachers who are at the bottom of the Pay Range for the ISR Group and who do not meet the requirements to progress a point on their pay band shall nevertheless move to the 2019/20 value of their current pay point as permitted by the Clause ii of the section in **Part 1 STPCD 2019** headed "September 2019 pay award".
  - (b) School Leaders who are not on the bottom of their pay band and who do not meet the requirements to progress a point on their pay band shall move to the 2019/20 value of their current pay point unless any of the following statements is true:
    - (i) the School Leader has at any time during the appraisal period or before the pay review been given a warning under our Disciplinary or Capability policies
    - (ii) During the appraisal period or before the pay review the School has been assessed by Ofsted as inadequate or requiring improvement.
- 4.8 **Paragraph 10 STPCD 2019** details the process for making payments to Headteachers for clearly temporary responsibilities or for duties additional to those for which their salary

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was determined. Such payments are capped at 25% of basic salary and must not when combined with salary or basic pay exceed the headteacher group determined under **Paragraphs 5-9 STPCD 2019**.

4.9 TLRs may not be paid to School Leaders.

4.10 The current pay bands for roles on the Leadership Pay Range are:

L10-L14 Assistant Head

L18-L24 Head

### 5. BASIC PAY DETERMINATION ON APPOINTMENT – CLASSROOM TEACHERS

5.1 Any vacant posts for classroom teachers will be advertised as being between the minimum of the Main Pay Range and the maximum of the Upper Pay Range.

5.2 On appointment, the Headteacher will determine the starting salary within those ranges to be offered to the successful candidate in conjunction with any Governor involved in the recruitment process.

5.3 In making such determinations, a range of factors may be considered including the following:

- (a) the current salary earned by the candidate;
- (b) the requirements of the post;
- (c) any specialist knowledge required for the post;
- (d) the experience required to undertake the specific duties of the post;
- (e) the wider school context;
- (f) the local labour market for teachers of particular subjects;
- (g) the candidate's academic qualifications;
- (h) the candidate's experience of teaching; and
- (i) any verified evidence of the candidate's responsibility for improvement in pupil progress achievement or attainment or in modelling school improvement.

5.4 There is no assumption that a teacher will be paid at the same rate as they were being paid in a previous school but the School anticipates it will be an unusual occurrence to pay less than the candidate was previously earning.

5.5 There is no right of appeal against the salary level to which a person is appointed.

5.6 Teachers employed on an ongoing basis who work less than a full working week are deemed to be part-time. We will give them a written statement detailing their working time obligations and the standard mechanism used to determine their pay, subject to the provisions of the statutory pay and working time arrangements and by comparison with

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the school's timetabled teaching week for a full-time teacher in an equivalent post. We shall follow **Paragraphs 40-42 of the STPCD 2019 Guidance**.

- 5.7 Teachers employed on a day-to-day or other short notice basis will be paid on a daily basis calculated on the assumption that a full working year consists of 195 days; periods of employment for less than a day being calculated pro-rata.

### 6. PAY REVIEW PROCESS

- 6.1 All teachers can expect to receive regular, constructive feedback on their performance and are subject to annual appraisal that recognises their strengths, informs plans for their future development, and helps to enhance their professional practice. The arrangements for teacher appraisal are set out in the School's Teacher Appraisal Policy.

- 6.2 We will ensure that each teacher's salary is reviewed annually, with effect from 1 September and no later than **31 October** each year, and that all teachers are given a written statement setting out their salary and any other financial benefits to which they are entitled.

- 6.3 Where a pay determination leads or may lead to the start of a period of safeguarding, the School will give the required notification as soon as possible and no later than one month after the date of the determination.

### 7. EVIDENCE BASE FOR PAY PROGRESSION FOR CLASSROOM TEACHERS

- 7.1 In coming to make a pay recommendation in the teacher's appraisal and in coming to make a decision on that recommendation or on an appeal in relation to that decision, a holistic consideration of all of the following evidence and sources of guidance will be given:

(a) Evidence

- (i) the teacher's self-appraisal;
- (ii) the appraiser's mid-year and final reviews;
- (iii) information from line manager;
- (iv) data tracking pupil progress;
- (v) lesson observations;
- (vi) learning walks;
- (vii) book reviews;
- (viii) work scrutiny;
- (ix) homework tracking;
- (x) examination results;
- (xi) teacher's attendance and punctuality record; and
- (xii) any additional evidence supplied by the teacher.

(b) Sources of guidance

- (i) job description for each role held by the teacher;
- (ii) the Teachers' Standards;
- (iii) relevant Ofsted grade descriptors; and
- (iv) the expectations of each role held by the teacher given the teacher's length of time in the profession.

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- 7.2 Our appraisal process will include an appropriate mechanism to ensure that performance objectives and pay recommendations to the relevant decision maker are moderated.
- 7.3 We will ensure that those making pay recommendations and decisions are trained or experienced in such matters and have sufficient time to undertake the process.
- 7.4 We shall budget on the basis that all staff will progress one increment.
- 7.5 Teachers who do not meet the requirements to progress a point on their pay band shall move to the 2019/20 value of their current pay point unless any of the following statements is true:
- (i) the teacher has at any time during the appraisal period or before the pay review been given a warning under our Disciplinary policy, and
  - (ii) the teacher has at any time during the appraisal period or before the pay review been given a warning under our Capability policy.

### 8. THE MAIN PAY RANGE

The Main Pay Range is set out at **Appendix 1**.

### 9. MAIN PAY RANGE PROGRESSION

#### Evidential expectation

- 9.1 As a teacher progresses through the Main Pay Range their objectives will naturally become more challenging and judgements will need to be based on secure evidence of:
- (a) increasing quality of teaching and learning;
  - (b) an increasingly positive impact on pupil progress;
  - (c) an increasing impact on wider outcomes for pupils;
  - (d) improvements in specific elements of practice identified in the appraisal process to the teacher;
  - (e) an increasing contribution to the work of the School;
  - (f) an increasing impact on the effectiveness of colleagues and staff;
  - (g) increasingly good behaviour management; and
  - (h) increasingly positive use of assessment for learning and differentiation.

#### Standard progression

- 9.2 A teacher will **only** progress one point on the Main Pay Range if all of the following conditions are met in relation to the appraisal cycle:
- (a) the teacher has fully met all the Teachers' Standards;

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- (b) the teacher has substantially or significantly met all objectives set for the appraisal cycle;
- (c) the teacher has delivered teaching which is at least consistently good or better in the light of all evidence;
- (d) the teacher has brought about expected levels of pupil progress; and
- (e) the teacher has not been issued with a formal warning under either the disciplinary or capability process (not overturned on appeal) during the appraisal cycle.

**A teacher who has not met all of these conditions will not be entitled to an incremental pay award on the Main Pay Range.**

### **Exceptional progression**

9.3 A teacher may **exceptionally** be progressed two points on the Main Pay Range if:

- (a) the teacher has fully met all the Teachers' Standards for two consecutive years;
- (b) the teacher has fully met objectives set for two consecutive appraisal cycles;
- (c) the teacher has delivered consistently outstanding teaching for two years;
- (d) the teacher has brought about better than expected levels of pupil progress for two years;
- (e) the teacher has not been issued with a formal warning under either the disciplinary or capability process (not overturned on appeal) during the previous two years; and
- (f) it is financially sustainable to award such a pay rise.]

## **10. THE UPPER PAY RANGE**

10.1 The Upper Pay Range is set out at **Appendix 1**.

10.2 Any qualified teacher within the School (even if not yet at M6) may apply to be promoted to the Upper Pay Range. Only one such application may be made in an academic year and must be made by 31 October of that year.

10.3 If a person is placed on the Upper Pay Range that promotion will take effect immediately unless further evidence is required to support the application, e.g. examination results, when it will be implemented from the date the evidence is presented. It will not be backdated to the start of the academic year or the date of the application.

10.4 Applications should be made to the Headteacher in writing, using the School's application form, with whatever supporting evidence the teacher considers appropriate.

10.5 The Headteacher may only allow a teacher to join the Upper Pay Range if the Headteacher is satisfied that:

- (a) the teacher is highly competent in all elements of the Teachers' Standards; and

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- (b) the teacher's achievements and contribution to the School are substantial and sustained.

10.6 To pass these two tests, the teacher must demonstrate clear and secure evidence covering a period of at least 2 years of:

- (a) all their teaching being at least consistently good with a significant proportion outstanding;
- (b) excellent depth and breadth of knowledge, skills and understanding of the Teachers' Standards and of developing adherence to those Standards by colleagues;
- (c) consistently positive impact on pupil progress to achieve or exceed expected outcomes;
- (d) consistently positive impact on raising standards across the School, not just in the teacher's own classroom;
- (e) effectively demonstrating to colleagues good and outstanding teaching and learning practice and how to make a contribution to the work of the School;
- (f) effectively working collaboratively across the School in a wider role or outside the School;
- (g) effectively leading and developing a team; and
- (h) effective or innovative use of CPD opportunities.

## 11. PROGRESSION THROUGH THE UPPER PAY RANGE

### Evidential expectation

11.1 A teacher's objectives will become more challenging as they progress through the Upper Pay Range and judgements will need to be based on evidence of:

- (a) an increasing and sustained high quality of teaching and learning;
- (b) an increasing sustained and consistently positive impact on pupil progress;
- (c) an increasing sustained and consistent impact on wider outcomes for pupils;
- (d) improvements in specific elements of practice identified to the teacher;
- (e) compliance with the "Post Threshold" Standards set out in **Appendix 3**;
- (f) an increasing sustained and consistent contribution to the work of the School; and
- (g) an increasing sustained and consistent impact on the effectiveness of colleagues and staff.

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### Standard Progression

- 11.2 A teacher will be recommended for a one point rise on the Upper Pay Range if:
- (a) they have remained highly competent and their contribution to the School has remained substantial and sustained for at least two consecutive years;
  - (b) the teacher has been assessed under the appraisal process as having fully and consistently met the Teachers' Standards for two consecutive years;
  - (c) the teacher's teaching has been consistently outstanding for two consecutive years;
  - (d) the pupils taught by the teacher have made better than expected progress over two consecutive years;
  - (e) all of the teacher's objectives have been fully met for two consecutive years; and
  - (f) the teacher has not been issued with a formal warning under either the disciplinary or capability process (not overturned on appeal) during the previous two appraisal cycles.

**A teacher who has not met all of these conditions will not be entitled to an incremental pay award on the Upper Pay Range.**

### No exceptional progression

- 11.3 A teacher may not progress more than one point on the Upper Pay Range every two years.

## 12. LEADING PRACTITIONERS

- 12.1 The Leading Practitioner Pay Range consists of 18 points with the minimum and maximum as set out in **Appendix 1**.

- 12.2 Leading Practitioner roles (which must have the primary purpose of modelling and leading improvement of teaching skills) may only be advertised with the approval of the Governing Body.

- 12.3 The Leading Practitioner will be appointed on a five-point range on the above range.

- 12.4 TLRs may not be paid to Leading Practitioners.

## 13. PROGRESSION THROUGH THE LEADING PRACTITIONER PAY RANGE

### Evidential expectation

- 13.1 A teacher's objectives will become more challenging as they progress through the Leading Practitioner Pay Range and judgements will need to be based on evidence of:
- (a) an increasing and sustained high quality of teaching and learning;
  - (b) an increasing sustained and consistently positive impact on pupil progress;

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- (c) an increasing sustained and consistent impact on wider outcomes for pupils;
- (d) improvements in specific elements of practice identified to the teacher;
- (e) an increasing sustained and consistent contribution to the work of the School; and
- (f) an increasing sustained and consistent impact on the effectiveness of colleagues and staff.

### **Standard progression**

13.2 A Leading Practitioner may be progressed one point within their range if:

- (a) the teacher has fully met all the Teachers' Standards for two consecutive years;
- (b) the teacher has fully met objectives set for two consecutive appraisal cycles;
- (c) the teacher has delivered consistently outstanding teaching for two years;
- (d) the teacher has brought about better than expected levels of pupil progress for two years; and
- (e) the teacher has not been issued with a formal warning under either the disciplinary or capability process (not overturned on appeal) during the previous two years appraisal cycles.

### **No exceptional progression**

13.3 A Leading Practitioner may not progress more than one point on their range each year.

## **14. TEACHING AND LEARNING RESPONSIBILITY PAYMENTS**

14.1 TLR 1 and 2 payments are allowed only for posts of significant responsibility which:

- (a) are focused on teaching and learning;
- (b) require exercise of professional skills and judgement;
- (c) require leading managing or developing a subject or curriculum area or pupil development across the curriculum; and
- (d) have an impact on the educational progress of pupils other than the teacher's own class involves leading developing and enhancing the teaching practice of other staff.

14.2 A TLR 1 post must also involve management responsibility for a significant number of people.

14.3 Teachers will not be expected to undertake such additional responsibilities without payment of a permanent TLR 1 or TLR 2.

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- 14.4 TLR1 and 2s may only be awarded on a temporary basis to a teacher occupying the post temporarily for secondments, maternity cover, sick leave or vacancies pending permanent appointment. The teacher must be notified at the start of a temporary TLR1 and 2 of either the date or circumstances in which the temporary TLR 1 or 2 will end.
- 14.5 The **STPCD 2014** removed the requirement for a gap of £1,500 between each TLR point. We have decided to retain that gap so that there are clear distinctions between roles.
- 14.6 No TLR1s may be paid by the School.
- 14.7 The values for TLR 2 (which must fall between the minimum and maximum set out in **Appendix 1**) are as follows:
- £2,796 -£6,829
- 14.8 TLR2s may only be created as part of the staffing structure by Governing Body.
- 14.9 We may make use of TLR3 which must fall between the minimum and maximum set out in **Appendix 1** per annum to classroom teachers, a classroom teacher for clearly time-limited school improvement projects, or one off externally driven responsibilities. The duration of the fixed term must be established at the outset and payment should be made on a monthly basis for the duration of the fixed term. Each such TLR3 must be advertised internally and requires prior approval of the Governing Body. A TLR3 is not subject to salary safeguarding.
- 14.10 No TLR is payable to a member of the Leadership Pay Range or the Leading Practitioner Pay Range.
- 14.11 All TLR payments are pensionable under the Teachers' Pension Scheme.

### 15. UNQUALIFIED TEACHERS

- 15.1 The Unqualified Teachers Pay Range (UNQ) is at **Appendix 1**.
- 15.2 Pay reviews for unqualified teachers shall follow the same process as for teachers on the Main Pay Range but taking into account the lack of Qualified Teacher Status and the need to evidence substantial progress to achieving the Teachers' Standards.

### 16. RECRUITMENT AND RETENTION ALLOWANCES AND INCENTIVES

- 16.1 We will follow the requirements of **Paragraph 27 STPCD 2019** in relation to the use of such allowances and incentives and will review the use of existing and future allowances annually.
- 16.2 Recruitment and Retention Allowances and Incentives require the prior approval of the Governing Body.
- 16.3 All Recruitment and Retention Allowances are pensionable under the Teachers' Pension Scheme.

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## 17. SPECIAL NEEDS ALLOWANCE

Special Needs Allowances between the minimum and maximum set out in **Appendix 1** may be awarded in accordance with **Paragraph 21 STPCD 2019**.

## 18. ADDITIONAL PAYMENTS

18.1 We shall not make additional payments to staff:

- (a) for CPD outside of the school day;
- (b) activities relating to the provision of initial teacher training as part of ordinary conduct of the School;
- (c) participation in out-of-school hours learning activity agreed by the Headteacher;
- (d) additional responsibilities and activities due to or in respect of the provision of service by a headteacher relating to the raising of educational standards to one or more additional schools

18.2 The total of such additional payments are reported termly to the Governing Body.

18.3 All additional payments are pensionable under the Teachers' Pension Scheme.

## 19. ACTING ALLOWANCES

We will follow **Paragraph 23 STPCD 2019** which governs the use of acting allowances for persons temporarily filling roles on the Leadership Pay Range.

## 20. SALARY SACRIFICE ARRANGEMENTS

Where such arrangements are in place **Paragraph 28 STPCD 2019** shall apply to the relevant teacher.

## 21. BONUSES AND HONORARIA

We will not, as a matter of law, make any payment in the form of a bonus or honorarium.

## 22. FREEDOM OF INFORMATION ACT

This policy is disclosable under the Freedom of Information Act.

## 23. RETENTION OF RECORDS

Given the ongoing need to ensure equal pay the School shall retain all paperwork relating to any decision whether or not to make a pay rise and shall not destroy any records until at least 7 years after the relevant employee has ceased to be employed by the School.

## 24. MATERNITY AND OTHER ABSENCES

24.1 A teacher who is absent from work on maternity leave at the time of the annual pay review in September/October, shall have a pay decision made on the basis of all available

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evidence for the previous appraisal year. This evidence may include the performance of pupils whom the teacher taught prior to maternity leave in exams taken during the teacher's maternity leave.

- 24.2 In the unlikely event of there being no evidence at all on which to base a pay decision because of a teacher's absence on maternity leave the School may make a pay decision based on the previous two years' performance and appraisals.
- 24.3 Where a pay decision requires evidence of two years performance this period may be extended to three years if the teacher was absent for one year on maternity leave.
- 24.4 The purpose of these provisions is to ensure that a teacher on maternity leave is not unfairly prejudiced in her career progression. We believe that this is a proportionate approach as it does not give an automatic pay rise but rather allows one that is connected to past performance.
- 24.5 For other absences such as long term sick or prolonged suspension we will follow the same principles in this section 24.

### **25. MONITORING**

<https://www.gov.uk/government/publications/school-inspection-handbook>

### **26. SAFEGUARDING**

We will follow the requirements of STPCD 2019 (Section 5) in relation to the safeguarding of teachers' salaries, taking into account sections 6.3 and 14.9 of this document.

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## Appendix 1 – Teachers' Pay Ranges 2019/20 FOR ALL MAINTAINED SCHOOLS

### MAIN PAY RANGE

	Inner London Area	Outer London Area	Fringe Area
1(minimum)	£30,480	£28,355	£25,543
2	£32,070	£30,113	£27,468
3	£33,741	£31,976	£29,581
4	£35,499	£33,956	£31,775
5	£38,230	£36,836	£34,179
6(maximum)	£41,483	£40,035	£37,152

### UPPER PAY RANGE

	Inner London Area	Outer London Area	Fringe Area
1(minimum)	£45,713	£41,419	£38,797
2	£47,960	£42,951	£40,189
3(maximum)	£49,571	£44,541	£41,635

### LEADING PRACTITIONER PAY RANGE

	Inner London Area	Outer London Area	Fringe Area
minimum	£49,065	£44,541	£42,403
maximum	£70,540	£66,012	£63,874

### UNQUALIFIED TEACHER PAY RANGE

	Inner London Area	Outer London Area	Fringe Area
1	£22,237	£21,004	£18,844
2	£24,293	£23,061	£20,898
3	£26,350	£25,118	£22,955
4	£28,405	£27,178	£25,011
5	£30,460	£29,233	£27,067
6	£32,515	£31,290	£29,123

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## LEADERSHIP RANGE

	Inner London Area	Outer London Area	Fringe Area
1	£48,823	£44,323	£42,195
2	£49,857	£45,353	£43,226
3	£50,912	£46,400	£44,277
4	£51,984	£47,479	£45,356
5	£53,091	£48,582	£46,459
6	£54,223	£49,714	£47,592
7	£55,477	£50,969	£48,846
8	£56,576	£52,067	£49,940
9	£57,790	£53,284	£51,161
10	£59,076	£54,571	£52,445
11	£60,404	£55,898	£53,775
12	£61,624	£57,117	£54,993
13	£62,968	£58,465	£56,340
14	£64,344	£59,833	£57,714
15	£65,747	£61,241	£59,118
16	£67,295	£62,787	£60,664
17	£68,663	£64,156	£62,039
18	£70,194	£65,689	£63,562
19	£71,742	£67,237	£65,109
20	£73,328	£68,820	£66,701
21	£74,949	£70,445	£68,325
22	£76,618	£72,107	£69,989

23	£78,318	£73,812	£71,689
24	£80,074	£75,564	£73,446
25	£81,867	£77,361	£75,237
26	£83,699	£79,194	£77,075

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27	£85,579	£81,075	£78,952
28	£87,512	£83,007	£80,880
29	£89,491	£84,979	£82,860
30	£91,522	£87,013	£84,886
31	£93,594	£89,089	£86,965
32	£95,722	£91,215	£89,098
33	£97,911	£93,406	£91,284
34	£100,140	£95,633	£93,511
35	£102,436	£97,927	£95,808
36	£104,776	£100,268	£98,148
37	£107,194	£102,685	£100,561
38	£109,648	£105,145	£103,021
39	£112,131	£107,624	£105,500
40	£114,742	£110,234	£108,112
41	£117,416	£112,905	£110,781
42	£120,156	£115,647	£113,530
43	£121,749	£117,287	£115,188

School Group Size	Individual Salary Range
Group 1	L6 – 18
Group 2	L8 – 21
Group 3	L11 – 24
Group 4	L14 – 27
Group 5	L18 – 31
Group 6	L21 – 35
Group 7	L24 - 39
Group 8	L28 - 43

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## TLR PAYMENTS

	TLR1	TLR2	TLR3	SEN
MIN	£8,069	£2,796	£555	£2,209
MAX	£13,654	£6,829	£2,757	£4,359

**Inner London:** Brent, Camden, City of London, Ealing, Hackney, Hammersmith and Fulham, Haringey, Islington, Kensington and Chelsea, Tower Hamlets, Westminster

**Outer London:** Barnet, Enfield, Harrow, Hillingdon, Hounslow

**Fringe Area:** Surrey

## Appendix 2 – Agendas

### 2.1 Agenda for Personal Hearing with Decision maker

#### 1. Introductions

Having agreed the order of the agenda with all present, the original decision maker introduces them self and allows an opportunity for all others present to do so.

#### 2. Nature of the complaint

The original decision maker checks that all parties have the relevant documents and identifies the specific complaint.

#### 3. Presentation by the decision maker

The original decision maker explains that basis on which the original pay decision was made. This may include oral statements from the appraiser or pay recommender.

#### 4. Questions by member of staff

The member of staff and/or companion may question the original decision maker and any other person giving oral statements.

#### 5. Presentation by member of staff

The member of staff concerned and/or companion presents their case. Witnesses may be called.

#### 6. Questions by school management

The original decision maker may question at this point in the procedure.

#### 7. Final statement by member of staff

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## 2.2 Agenda for Pay Appeal Panel Hearing

### 1. Introductions

Having agreed the order of the agenda with all present, the Headteacher/chair introduces her/himself and allows an opportunity for all others present to do so.

### 2. Nature of the complaint

The Chair of the Pay Appeal Panel checks that all parties have the relevant documents and identifies the specific complaint.

### 3. Presentation by management

The original decision maker explains that basis on which the original pay decision was made. This may include oral statements from the appraiser or pay recommender.

### 4. Questions by member of staff

The member of staff and/or companion may question the original decision maker and any other person giving oral statements.

### 5. Questions by the Panel

Members of the Pay Appeal Panel may question may question the original decision maker and any other person giving oral statements.

### 6. Presentation by member of staff

The member of staff concerned and/or companion presents their case. Witnesses may be called.

### 7. Questions by original decision maker

The original decision maker may question at this point in the procedure.

### 8. Questions by the Panel

Members of the Pay Appeal Panel may question may question the original decision maker and any other person giving oral statements.

### 9. Final statement by the Original Decision Maker

The original decision maker may make a final statement.

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## Appendix 3 – Post Threshold Standards

### *Frameworks*

P1. Contribute significantly, where appropriate, to implementing workplace policies and practice and to promoting collective responsibility for their implementation.

### *Teaching and learning*

P2. Have an extensive knowledge and understanding of how to use and adapt a range of teaching, learning and behaviour management strategies, including how to personalise learning to provide opportunities for all learners to achieve their potential.

### *Assessment and monitoring*

P3. Have an extensive knowledge and well-informed understanding of the assessment requirements and arrangements for the subjects/curriculum areas they teach, including those related to public examinations and qualifications.

P4. Have up-to-date knowledge and understanding of the different types of qualifications and specifications and their suitability for meeting learners' needs.

### *Subjects and curriculum*

P5. Have a more developed knowledge and understanding of their subjects/curriculum areas and related pedagogy including how learning progresses within them.

### *Health and well-being*

P6. Have sufficient depth of knowledge and experience to be able to give advice on the development and well-being of children and young people.

### *Planning*

P7. Be flexible, creative and adept at designing learning sequences within lessons and across lessons that are effective and consistently well-matched to learning objectives and the needs of learners and which integrate recent developments, including those relating to subject/curriculum knowledge.

### *Teaching*

P8. Have teaching skills which lead to learners achieving well relative to their prior attainment, making progress as good as, or better than, similar learners nationally.

### *Team working and collaboration*

P9. Promote collaboration and work effectively as a team member.

P10. Contribute to the professional development of colleagues through coaching and mentoring, demonstrating effective practice, and providing advice and feedback.